

Maryland Career and Technology Administrators (MCTA)
Spring Meeting
Anne Arundel County Public Schools
975 Indian Landing Road, Millersville, MD 21108
Arlington Echo Outdoor Education Center
Friday March 11, 2016
MINUTES

MCTA Attendees and School Systems Represented:

Deb Albert, CTE Director, Anne Arundel and MCTA Treasurer Elect
Bryan Ashby, CTE Director, Wicomico
Michael Boyle, CTE Director, St. Mary's
Traci Chappellear, CTE Director, Charles
Pam Clay, CTE Director, Talbot and MCTA President
Genevieve Floyd, representing Benjamin Ou Yang, Montgomery County
Sue Garrett, CTE Director, Harford and MCTA Treasurer
Kristine Pearl, CTE Director, Frederick and MCTA President Elect
Gene Smith, CTE Director, Caroline and Principal, Caroline Career and Technology Center
Tina Thomas, CTE Director, Queen Anne's
Marjorie Lohnes, MCTA Executive Director

8:30 a.m.—Registration and morning refreshments

BUSINESS MEETING

9:00 a.m. – 9:30 a.m.

Greetings and Introductions

Pam Clay, MCTA President opened the meeting and welcomed members and guests. Those present introduced themselves and identified their school system.

Deb Albert welcomed the group to the Arlington Echo Outdoor Education Center, a facility of Anne Arundel County Public Schools (AACPS) on the Severn River. Every AACPS fourth grader has the opportunity to come to this facility as a part of the environmental literacy curriculum. Meeting participants were invited to take a hike on one of the trails, if time permits. Morning refreshments were prepared by AACPS culinary arts students. The cost of lunch for today is \$7.00.

Approval of Minutes

Pam asked if there were questions, clarifications, additions or corrections to the minutes of the MCTA Fall Meeting held on October 21, 2015 at the Applications and Research Laboratory in Howard County.

Tina Thomas moved that the minutes be approved. Deb Albert made a second to the motion which passed unanimously.

Treasurer's Report

Treasurer Sue Garrett distributed a summary chart of the history of MCTA dues payment for all school systems over the last 11 years. It was noted that Somerset County should be given credit for dues payment this year since Keith O'Neal is a new Director.

Sue also distributed the MCTA balance sheet that lists the debits and credits since the October meeting. The treasury balance, as of March 11, 2016 is \$15,298.06. The accounts that comprise this total are:

- PNC checking account - \$ 4,715.62

- Howard Bank CD - \$ 10,582.44

The smaller Howard Bank CD was liquidated and placed into the PNC checking account as directed by the vote of the membership at the October meeting.

Total credits - \$ 7,302.11 comprised of the liquidated Howard Bank CD and MCTA dues payments.

Total debits - \$ 3,750.88 paid for bonding insurance covering MCTA officers, deposit to Hunt Valley Inn for the 2016 Summer Institute and for the services of the Executive Director.

Pam asked for approval of the treasurer's report. The report was approved.

Sue reported that Marjorie has requested additional hours to be approved for her use if needed to complete the work for the remainder of the fiscal year. After a brief discussion, Deb Albert made a motion to allow Marjorie an additional fifteen (15) hours for this year. A second to the motion was made by Mike Boyle. The motion was passed unanimously.

At this time it was decided to delay the report of the Executive Director until after the panel discussion.

CURRENT TOPICS AND ISSUES

9:30 a.m. – 10:15 a.m.

Panel Discussion on Dual Enrollment with Planning Process Modeling

Facilitator: Sue Garrett, CTE Director, Harford County Public Schools (HCPS)

Panel: Deb Albert, CTE Director, Anne Arundel County Public Schools
Beth Duffy, Director, Open Campus and Dual Enrollment, Frederick Community College (FCC)
Lynne Gilli, Instructional Branch Program Manager, DCCR, MSDE
Michele Thornton, Dual Enrollment Specialist, Frederick County Public Schools (FCPS)

Sue Garrett facilitated the panel and each guest introduced themselves. The discussion was organic and open-ended as a result of specific questions from MCTA members. Points of interest included:

Michelle Thornton

- Dual enrollment is based on an MOU between FCPS and FCC
- Many FCPS teachers teach the FCC classes during school hours as a part of their assigned work load—evaluation for this teaching is through FCC
- Community college classes are taught on a M/W or Tu/Th schedule
- There is a limit to how many courses can be taught given the need to offer a full high school program at each school—many schools were worried about a drop in AP numbers

Beth Duffy

- FCC has a tradition of open campus
- Dual enrollment is an effort to open college access to address the needs of all students and especially FARM students, students of color and 1st generation college students
- Taking the courses to the high schools opens access, is less expensive and does not involve transportation
- Offerings vary from building to building

Deb Albert

- Both the school system and community college can claim student FTE

Lynne Gilli

- The plan for dual enrollment is to encourage more college exposure and to increase the number of people with an associate's degree
- There is a dream of 2 years of free college
- Dual enrollment is not available for students in the summer unless the student has an IEP
- Prince George's Community College has a middle college program
- There are data collection issues
- Lynne brought printed material for distribution including a copy of Senate Bill 740, overview information on the implementation of the College and Career Readiness and College Completion Act of 2013, and a report on how Dual Enrollment is implemented across Maryland
- It is now possible for non-credit courses to be paid for under dual enrollment if the course leads to an industry certification

10:15 a.m. – 10:30 a.m. Break

BUSINESS MEETING

10:30 a.m.—10:45 a.m.

Executive Director's Report

Marjorie reported on the following:

Joint Meeting of CTE Principals and Directors

- Meeting took place on November 4th at Sollers Point Technical High School from 9:30 to 1:45. There were at least 30 participants.
- Informal notes were taken of the meeting and ideas that were expressed during the open discussion of CTE topics of mutual interest to both CTE directors and principals. These notes were distributed by e-mail to participants.
- The idea of inviting principals for mutual professional development on the final day of our MCTA meeting in July was introduced. Interest was expressed. As a result, time will be spent during the Spring meeting to choose and begin planning on topics of interest for the Institute.

General Responsibilities

- Marjorie has attended all meetings to date in order to stay current with CTE issues. Printed information of importance has been collected and added to the MCTA files.
- Marjorie has worked with the collaborative team to plan for the Spring Meeting. Preliminary planning for the 2016 Summer Institute has begun with special attention to attracting more CTE directors and their CTE colleagues in addition to planning for the final day of the Institute to address topics of mutual interest to CTE directors and CTE principals.

2016 Summer Institute

- This year the 2016 Summer Institute will be held at the Hunt Valley Inn on July 25 – 27. The 2016 Summer Institute is MCTA's 13th consecutive professional development institute. The institute has provided significant benefit to participating members.
- Overnight and commuter packages have been developed to attract greater attendance to the Institute.

- Fees for the Institute have been structured so that MCTA will break even on the costs of the Institute. In order to do this, it is important that a greater percentage of the membership participates. All directors are encouraged to attend, bring CTE colleagues and encourage CTE principals in their school systems to participate.
- Plans are to include a preliminary agenda with the registration materials. This should help to emphasize the value of the meeting. Registration information and materials will be distributed by March 23rd. Registrations and payment are due by May 16th.
- MCTA members are asked to distribute this information to their colleagues and encourage their attendance.

Marjorie asked if the members would like the registration materials mailed to them in addition to the e-mail notification. The members agreed that receiving e-mail notice and registration materials for the Institute is sufficient.

CURRENT TOPICS AND ISSUES

10:45—Noon

Planning Session for Professional Development Sessions

Sue Garrett led the planning discussions. The purpose of this activity is to focus on potential professional development sessions for the 2016 Summer Institute and meetings in 2016 - 2017. Members felt that work on the following topics would be most beneficial:

- Dual enrollment
- Dual completion
- Promotion and marketing of CTE and
- Equity (broad-based) in CTE

CTE directors discussed how data could inform our work. An important question included the identification of unintended consequences of various initiatives, programs and laws. There was an open-ended discussion of the topics above.

Noon

Adjournment

Pam Clay adjourned the Spring MCTA meeting at 12:00 p.m. by group consensus.

12:15 p.m.

Lunch

Participants enjoyed lunch and the beauty of the facility at Arlington Echo.
